

## Meeting Minutes for Shire of Owlsherst

# October 22, 2024

### **HOUSEKEEPING**

- Harassment Policy
- Zoom Recording Started 7:05 PM
- Captioning
- Approval of minutes from previous meetings - Motion to approve the minutes by Maol-Mhurie, seconded by Seraphina - approved by board

Present - Gerhard, Sarra, Cordeilla, Celine, D'Oryen, Wulgar, Dunny, Maol-Mhurie, Rink, Hans, Seraphina, Kalista, Conall, Mary MacDonald, Mael Eoin

Absent - Linette, Marcus, Orlaithe

### **OFFICER'S REPORTS**

- Seneschal – Gerhard- He is not on bank account for checks
- Exchequer –Kalista – last month bal, expenses were included. Ending bal. - \$7400.93, next report due 30th of October. There is event money that Gerhard would like to transfer to her. Ger
- Chronicler- Celine – taking minutes, no newsletter
- Arts & Sciences Minister – Linette - NTR
- Chatelaine –Maol-Mhurie – The business card design will push back to next month's meeting, as there were no submissions. Beginning December 10th and then every 2nd Tuesday there will be a Newcomer's meeting virtual. Will start an orientation and then bring in guest speakers. Still getting in newcomers from both Owlsherst and Blak Rose areas.
- Webminister– Rynk Mikkelsen– Sent report to Kingdom. Follow-up on pictures of activities. Will bring forms for photo release to Wednesday meeting
- Herald – Donnchadh - Was contacted by Blue Tyger by client in area that wishes to have heraldry done
- Chamberlain – Cordeilla - There was an inventory that went quickly and smoothly. Some items yet to be counted. Items received back from the event were packed away. Still need to

have autocrat and head cook boxes inventories, then they will go to them.

- Knight's Marshal – Wulfgar - A new fighter (Sara) started in the past few weeks
- Minister of Lists – Maol-Mhurie- NTR
- Rapier Marshal – d'Oryen - Practice every wednesday - consistent 8-10 fencers. Report to kingdom went in yesterday
- Captain of Archers – OPEN – There was practice with 6 archers. One royal round. Ragnall, 2 brand new archers. November 2nd 4-6 is next practice at Lancaster Archery. Looking at a possible 'Turkey shoot' with a frozen turkey for the winner on November 16th. They used to do it when she was in Texas to show appreciation.  
Shire can reimburse her for the turkey.
- Thrown Weapons Marshal – Gerhard -A thrown weapons practice on 10/13/24 and some royal rounds in.
- Youth Marshal – OPEN
- Chancellor Minor- OPEN

## **OLD BUSINESS**

- Shire Storage- New location Found- Conall - Extra Space at the Galleria where the Bonton used to be. Can get a 10 x 5 \$16 a month for 6 months. He will pay ahead. Inside, climate controlled, clean. \$29 administrative fee up front. After 6 months look at market price (right now is \$42). They do not demand insurance. Conall's homeowner's covers, with the exception of water damage from a sprinkler if triggered.  
Have an end date of October 31st of Prime storage and must be out by November 4th.  
Office closes at 6 PM, so move-in needs to begin before that so he can pay. So far Wulfgar, Conall, Cordeilla and maybe Dinnie, Gerhard and Hans for moving. Wulfgar has a trailer they can use. Conall will post the moving day.  
QUESTION - has inquiry been made related to our non-profit status for fee. ANSWER: It has not. Conall can check

QUESTION - what are hours of access ANSWER 7 AM - 10 PM

NOTE: we are currently paying \$91 a month.

- Food, Fiber Forestry and Fun Recap - Seraphina - we had 48 attendees, \$668.51 made. Everyone had a good time. Food was good. Seraphina is moving at the end of November.  
Sarrah - there was a communication on our FFFF vs. Aethelmarc FFF (fiber event)
- By-Laws - Kingdom is asking to resubmit bylaws for review - Kingdom would like us to resubmit a copy to them. Cordeilla will work with Gerhard
- Insurance Form for Church - Gerhard was able to get guidance from a template on SCA.org that can be submitted to the Board of Directors. There is a fee to submit  
Cordeilla - Hartshorndale gets a blanket for every Sunday, could talk to them for example.
- 12th Night - Cordeilla is making site tokens 1.5 inch double sided. Target is 125 pieces. Kingdom accepted a bid for Kingdom 12th night in New Hampshire on the 18th. Elevation is to occur at Mudthaw.  
Contacted Duchess Diana to run a dance. Would like to start meetings in November to discuss events. Orlaithe is researching Roman. Siobahn will be at Wednesday for subtle discussion. Will return to format of fighting indoors

### **NEW BUSINESS -**

- Event Proposal - Event November 8 2025 - Lower Allen Township Park. The Inn of the Cat, Autocrats Linette and Mael-Mhourie, Head cooks Orlaithe and mentee Nabiya. Hartshorndale has been talked to about Harts and Horns moving and they were ok. Did discuss suction cup ax throwing  
Downstairs kitchen - only can reheat with crock pots and heating dishes, not a full kitchen  
Set to give the non-profit price.

VOTE: proposed by Gerhard, Seconded by Cordeilla - passed unanimously with shire members.

- Break even at 67 people. Entertainers will be charged at a reduced fee
- QUESTION - did Linette find out the security guard if that was a minimum or maximum time of 5 hours? ANSWER: that is not yet known.
- QUESTION: is 67 a reasonable amount? MAEL EOIN ANSWER - may not see that number at first, but that is a good number. Want to have space for people and performers to move around. They use it as 'training wheels' some years they break even and others do not.

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advance. This is partially due to how the site handles scheduling. The most important item at this time is for the Shire to decide if the theme, site, and date are items they wish to approve, since the venue books extremely quickly. Then we can make our deposit, get on the site's books, and get in the Kingdom calendar. Everything else can be worked on over the year.

**Proposed date:** Saturday, Nov 8, 2025

*This weekend falls between likely Crown Tourney and 100 Minutes War.*

**Site:** Lower Allen Township Barn, Lower Allen Township

*A converted barn in a municipal park, near New Cumberland, PA*

**Event Stewards:** Linette de Gallardon & Maol Mhuire

**Head Cooks:** Orlaithe and a mentee TBD

The Inn of the White Cat is haunted by the ghost of a white cat who howls whenever there is no music! So tavern-goers can be sure to hear plenty of music all day long, and can contribute their own songs and music, or sponsor musicians to add to the fun. Cards, dice, and period game instructions at each table will give attendees other avenues for entertainment, and there should be space for small handcrafts as well. A rolling dayboard of hearty, simple, tavern-style food served intermittently throughout the day will keep folks sated. The site allows alcohol, and in addition to the usual BYOB, brewers are encouraged to bring their brews for tasting.

The proposed site is a converted barn. The main hall has wood floors, big beams, and a serving bar that will work well to emulate a tavern counter. We intend to decorate the main Tavern area with faux fireplace, the White Cat, and atmospheric electric candle lighting to keep the tavern atmosphere as much as possible.

Lower floor has a smaller room with a kitchenette where the food prep can take place. There are restrooms. Both floors are accessible, though you have to go outside in order to go between the two if using a wheelchair.

NOTE: All fees for the Lower Allen Township Barn for 2025 have not yet been determined, though they should not differ greatly from prices for this year. I have guessed at the possible rise in price.

As a non-profit organization, we are eligible to receive the lower, Resident pricing, which is great! We will need to prove our 501(3)c status.

BUDGET  
 Site  
 Site fee \$350.00  
 Security guard \$175.00  
 (required)  
 Miscellaneous \$75.00  
Food \$750.00  
 Total expenses \$1350.00

Income  
75 x \$20 = \$1500.00  
 Poss. Profit \$150.00  
*Or more if there are savings in food budget, security guard budget, etc.*

Break even - 67 attendees  
 Planned- 75 attendees

Event fee including food  
 = \$20 per adult  
 \$16 for 11-17 y/o  
 \$12 for 6-10 y/o  
 Family cap at \$68

Since there is no off-board for this event, it is not easily made affordable for families, unfortunately.

Security Deposit \$300.00  
 (Returned after event)  
 Alcohol Deposit \$140.00  
 (Guard paid from this)

All fees do not include the extra \$10 non-member charge to Corporate.

75 adults x \$20 = \$1500

Budget would allow for up to 8 musicians who committed to performing for ½ an hour apiece to receive a \$10 discount on their event fee (covers the food costs). This would be above the 75 attendees.

Event Fee could be raised to \$22 per adult, if the shire felt concerned about breaking even or making money; I have concerns about getting full attendance at that rate.

- Mael Eoin here to explain the tavern event that he has run. QUESTION - How was the event kitchen set - Mael Eion Answer - rolling food all day. Have people place their order at the bar. Kitchen announces for example 'soup is ready' and cold things available.

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- Open Offices- Anyone interested in Ruling in open positions until the end of term? Lady Mary Donald for Captain of Archers - Gerhard nominates her. Mary accepted the nomination at the meeting.
- If anyone wants the positions of Chancellor Minor or Youth Marshall, they can put in their name. We will vote at November meeting on Archery Marshall and Youth positions

NO practice Wednesday November 30th for trunk or Treat at church

### **Upcoming Events of Interest:**

Refer to the Pikestaff/East Kingdom Website for event detail

### **Scheduling**

**Reporting Schedule for Local Officers:** A copy of all reports should be sent to Seneschal

- Seneschal: March 30, June 30, Sept 30, Dec 30.
- A&S: June 1, Dec. 1
- Exchequer: Jan. 30, April 30, July 30, Oct. 30
- Archery Marshal: April 1, Oct. 1
- Chatelaine: Mar. 1, June 1, Sept. 1, Dec. 1 (updated)
- MoL: March 1
- Rapier Marshal:
- Knight Marshal: Mar. 1, June 1, Sept. 1, Dec. 1
- Herald: March 1, June 1, Sept. 1, Dec. 1
- Thrown Weapons: April 15, Nov. 15
- Webminister: Jan. 15, April 15, July 15, Oct. 15.
- Chronicler: Dec. 15
  
- Next Meeting -November 19 at 7:00 via Zoom. Agenda items to Gerhard by November 16 , 2024 via [senechal@owlsherst.eastkingdom.org](mailto:senechal@owlsherst.eastkingdom.org)

Meeting Adjourned at 8:10